

Trustees of the Town of Weare Trust Funds

Date: _____ Time: _____

LOCATION: Conference Rm, Town Offices

Type of meeting:

Attendees:

Trustees:

----- Agenda Topics -----

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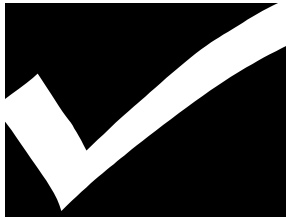
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Other Information



Trustees of the Town of Weare Trust Funds -Minutes-Draft.

Date:12-27-04_____ **Time:** 2:00 p.m._____
Conference Room, Town Offices

Type of meeting: Special

Attendees: Robert Fryer, Wilbur Beaupre, Ruth Jones. Cemetery Trustees: Margo McCloud, Don Burke

----- Agenda Topics -----

Minutes of the 12-13-04 Meeting		
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<u>Discussion: None</u>		
<u>Conclusion: Robert Fryer moved to accept minutes as previously submitted. Seconded by Ruth Jones. Approved unanimously</u>		
Action items: None	Persons responsible:	Deadline:

Revised Voucher Dated 12-20-04 From Selectmen

Discussion: A review of the Selectmen's request by the TTF determined that one entry listed as Account 032057 in the amount of \$391.47 was improperly charged to the Capital Reserve Fund. Robert Fryer made a motion to remove this one item from the request. Seconded by Wilbur Beaupre and approved unanimously. The disapproved cemetery request is to be addressed at the regularly scheduled meeting in January, 2005.

Conclusion: Robert Fryer moved to reimburse the town in accordance with the voucher request after removing the amount of \$391.47. Seconded by Ruth Jones and approved unanimously.

Action items: Inform town of the item removed.

Persons responsible: Robert Fryer

Deadline: 01-10-05

Request of Cemetery Trustees to Release Funds by Memo Dated 12-27-04

Discussion: The memo included two items: Peterborough Marble and Granite Works, \$1,230.00 and Old Yankee Tree Service, \$2,400.00. The TTF and Margo McCloud discussed the appropriate application of these charges to maintenance accounts and not to Capital Reserve Fund account # 032052. It was agreed to disapprove the request, and Robert Fryer so moved. Seconded by Ruth Jones and approved unanimously.

The TTF and Margo McCloud also discussed how we might release funds to cover the subject request and a missing request by the Cemetery Trustees to release funds not available to the TTF on 12-13-04. It was mutually decided to combine the two requests.

Conclusions: **Conditional Release of Funds:** Ruth Jones moved to approve the amount of \$3,630.00 and an additional amount up to \$2,500.00 for withdrawal from various cemetery accounts as requested by the Cemetery Trustees upon receipt of their written request and allocation. Seconded by Robert Fryer and approved unanimously.

Action items: Margo McCloud to provide TTF with request and allocation back-up information

Person responsible: Robert Fryer

Deadline: 12-28-04

Police Department Request

Discussion: A letter to the TTF, signed by Acting Chief William Quigley, asked the TTF to change the name of the Police Radio Replacement Fund (Article 23 in 1997) to “broaden the options” for use of the funds to purchase laptop computer docking stations in police cruisers. TTF has no authority here.

Conclusions: Letter to be sent to Chief Quigley, with a copy to the Board of Selectmen, suggesting that Chief Quigley ask the Selectmen to take the necessary action.

Action items: Letter to Chief Quigley.

Person responsible: Robert Fryer

Deadline: None

Meeting adjourned at 3:20 p.m. NEXT MEETING 01-10-05 at NOON

Submitted by: Wilbur C. Beaupre

Discussion:

Conclusions:

Action items:

Person responsible:

Deadline:

Discussion:

Conclusions:

Action items:

Person responsible:

Deadline:

Discussion:

Conclusions:

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Conclusions:		
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Action items:	Person responsible:	Deadline:
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Other Information
